

	<b>ELBANA DI NAVIGAZIONE S.P.A.</b>	<b>HSSE Department</b>	Page: 1 of: 1
		<b>COMPANY POLICY CONTRACTORS or SHORE WORK GANGS POLCY</b>	Revision: 1
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Whenever Contractors or Shore Work Gangs are employed, **the Company "Elbana di Navigazione"** is responsible to ensure that:

- 1) Service requested is adhering Company Policy, in particular with ISO 45001 standard
- 2) The Contractor or Shore Work Gang responsible signs the formal Company form relevant to work being undertaken, verifying awareness of the hazards and safety precautions required. Company's managed vessels Masters are in charge.
- 3) The Contractor or Shore Work Gang understanding of, and their compliance with, all relevant and safe working practices - This is particularly important when they are to be involved in Hot Work or Hazardous tasks. Company's managed vessels Masters are in charge.
- 4) The Contractor or Shore Work Gang is effectively supervised and controlled by a Responsible Officer.
- 5) The Contractor or Shore Work Gang responsible will issue a report of the service carried out before descending by the vessel.

Whenever Contractors or Work Gangs are employed, the Master is responsible to:

- 1) Ensure that the Contractor or Work Gang responsible takes part in the safety meetings to discuss the arrangement for work.
- 2) Ensure the Contractor or Work Gang signs the formal approval relevant to work being undertaken, verifying awareness of the hazards and safety precautions required.
- 3) Ensure the Contractor or Work Gang understanding of, and their compliance with, all relevant and safe working practices - This is particularly important when they are to be involved in Hot Work or Hazardous tasks.
- 4) Ensure that Contractor or Work Gang is effectively supervised and controlled by a Responsible Officer.
- 5) Ensure that Contractor or Work Gang is issuing a detailed service report at the end of the job before descending by the vessel.

Managing Director

Fabrizio Freschi

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